



Laboratory Accreditation Body Third Party Assessors

August 6, 2012





ABTF Recommendation 4

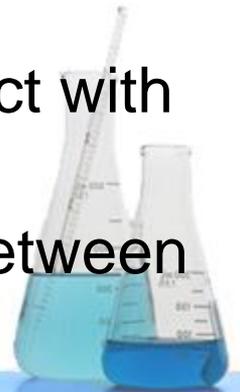
- Assigned to OSA Committee, which was subsequently merged with LAB
- Jeff Flowers heads subcommittee





Third Party Assessors: Draft Recommendations

- Simplification of the contract process for third party assessors would help some states. Possible actions for TNI include -
 - Development of a process to pre-qualify third party assessors
 - Development of a model solicitation template for third party assessors
 - Development of an evaluation process for selection of third party assessors
 - TNI could develop a service for a state to contract with TNI to obtain the use of third party assessors
 - TNI could explore the use of resource sharing between states and develop model MOUs



- Goal is to provide a useful listing of Third Party Assessors to ABs
- Types of Assessors
 - Lead Assessors
 - Team Assessors
 - Technical Expert Assessors



- Separate credentialing criteria need to be developed for each type
- TNI to adopt an SOP to implement
- TNI to provide staffing to accomplish
- TNI to publish on web site credentialing of assessors that pass criteria





Comprehensive list of Criteria for Third-Party Assessors

- ❑ Years experience as an environmental assessor
- ❑ Degree(s) held (BA/BS/MS/PhD)
- ❑ Years experience in and analytical laboratory (positions and duration)
- ❑ Training courses completed (when and where)
- ❑ Assessor training
- ❑ Technical training courses
- ❑ Specialized training and skills
- ❑ Refresher and continuing training courses
- ❑ Number of quality training presentations made (type and content)
- ❑ Membership in trade/professional organizations





Comprehensive list of Criteria for Third-Party Assessors (cont)

- ❑ TNI committee membership
- ❑ Authorship of documents related to environmental assessments
- ❑ Specialized program knowledge (TNI, NELAP, NQA-1, ISO 9001, etc.)
- ❑ Specialized technical knowledge (organic, inorganic, radiochemistry, etc.)
- ❑ Specialized knowledge of software quality principles
- ❑ Current involvement with national organizations
- ❑ Completed course for NELAP assessors
- ❑ Experience conducting assessments for State accreditation bodies





Comprehensive list of Criteria for Third-Party Assessors (cont)

- ❑ Contracts maintained and duration
- ❑ USEPA training as a certification officer for drinking water
- ❑ Business organization and number of years in business
- ❑ Number of qualified assessors
- ❑ Geographic areas covered
- ❑ Insurances maintained and amounts (liability, errors and omissions, workers comp, etc)
- ❑ Statement of Financial Stability (DB)
- ❑ Organizational compliance with 17025 and 17011 for operation
- ❑ Number of NELAP-compliant assessments completed



Next Steps

- The LAB will receive comments and suggestions at this meeting and by email.
- Information will be compiled.
- SOP will be developed from information in TNI Standard and from ABs.





Questions, comments?

Additional comments can be emailed to

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